BROOKFIELD ALLOTMENTS RISK ASSESSMENT

Brookfield Allotments is required by law to provide a risk assessment for both its members and visitors to our site. As the site is not an official place of work, we can merely offer guidelines as to safe practices and the avoidance of accidents.

The following have been identified as the principal risks across the site and have recommended good practices along with management ideas to negate potential dangers.

Hazards	Who could be harmed and how?	Existing control measures	Current risk rating (consider likelihood and severity)	Are extra controls needed?	Completion date for actions required	Person responsible	New risk rating (additional controls in place)
Slips, trips and falls	Plot holders. Visitors. Uneven paths, long grass, holes etc. Tools left lying around.	Paths to be kept trimmed during growing season. No tools or other objects to be left on paths.	M	Wear appropriate footwear for the conditions.	Regular inspection by SMT	SMT/Plot Holder	L
Use of hand tools	Plot Holders. Broken tools cuts bruises.	Plot holders are responsible for their own tools	M	Wear gloves. Keep tools in good order.	Ongoing	Plot Holder	L

Strimmers	Plot Holders. Cuts, flying debris.	Plot holders are responsible for their own tools and their maintenance.	M	Protective eyewear	Ongoing	Plot Holder	L
Pesticides and fertilisers	Plot Holders. Ingestion, inhalation, absorption though skin	Encourage use of organic methods.	M	Wear gloves and masks if needed.	Ongoing	Plot Holder	L
Sheds and greenhouses – broken glass	Plot Holders. Injuries from broken panes of glass/wood.	Plot Holders to maintain both sheds and greenhouses.	M	Use of plastic windows in sheds. Greenhouses constructed of plastic.	Regular inspection by SMT	Plot Holder	L
Pond	Plot Holder/visitors. Drowning	Surround to be defined by using branches/wood. Safety Ring/float.	M	Warning Notice to plot holders. Plot holders are responsible for their children	Ongoing with SMT doing the work	SMT	M

Trees on plot and	Plot Holder/Visitors	Maintain height	M	Avoid site in	Regular	Plot	L
surrounding area.	Falling	and keep		high winds.	inspection by	Holder/SMT	
	branches/cuts/bruises	pruned/trimmed.		Plot	SMT.		
				inspections	Inspection by		
				carried out	LBWF		
				during the			
				year			
Security of site	Plot Holders.	Padlock on gate	М	Plot Holders	Regular	SMT	L
	Vandalism/theft	when not in use.		advised not	inspection by		
				to keep	SMT		
				anything			
				valuable on			
				site and to			
				have their			
				tools security			
				marked			
Water/hose points	Plot Holders.	Contact all plot	L	Signs stating	Regular	SMT	L
and butts	Legionella	holders – not to	_	"not safe for	inspection by		_
		drink water from		drinking" put	SMT		
		any of the points		in notice			
		on site or water		board.			
		butts					

Date for review of assessment:			
Assessor's signature:	Adrian Harrison - Chairman	Assessment approved by:	Alastair Thomas - Secretary